



Application for Suspension from studies form

This form is to be completed by students who wish to apply for a leave of absence/suspension from their course. Leave of absence/suspension will be granted as per VACTS Deferral, Suspension and Cancellation Policy.

Personal details

Student ID:

Name:

Home Address:

Address while on leave of absence:

Ph:

Mobile:

Email:

Leave of absence details

I wish to apply for Leave of Absence/suspension from my studies in below course:

Course title and code:

Start date:

Return date:

Please indicate your reasons for leave of absence/suspension from studies and attach documentary evidence of the compassionate or compelling circumstance



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Declaration and signature

Please sign and return this form to VACTS, at 171 Sydney Road, Coburg, 3058. If your leave/suspension is approved, further information about the status of your CoE and student visa will be sent to you.

The information provided by me is true and complete.

I understand the implications for my student visa.

I have attached all required supporting documents.

Signature:

Date: