Refund Request Form

You may use this request form to apply for a refund of tuition fees, according to the procedures for doing so explained in the VACTS Student Handbook.

Student Number		Student Name	
Date			
Course			

Reasons for your request (Please provide a brief explanation below for your application for refund and the amount of the refund).

Signature (Student)	
Date	
Request Ref No. (office use only)	
Signature (RTO Manager)	
Date	